



Cuckmere Valley Canoe Club

Unit 1 Tates, Avis Way, Newhaven, BN9 0DH

www.cvcc.org.uk

CVCC Committee Meeting Minutes

Date: Tuesday 21st October 2014 – 7.30pm

Location: Plough & Harrow Littleington

Present: - Colin B (CB), Alan F (AF), Andy M (AM), Luke T (LT), Stephen W (SW), Jake H (JH) Steve Do (SD), & Nick BC (NBC).

1. Apologies

Paul V (PV) & Justin E (JE)

2. Agree Previous Minutes

The committee agreed the minutes from the previous meeting were accurate.

3. Matters Arising (Previous Meeting/AGM)

a. Big Splash, Lee Valley & Medway Trips (CB)

CB highlighted the great success of this year's Big Splash event & that the later date seemed to have worked well as attendance seemed to be up. The committee agreed that a later date should be considered for future Big Splash events. CB highlighted SD's efforts in co-ordinating the event and thanked everyone who helped out.

Lee Valley & Medway Trips also a big success & well attended by general members. It was agreed that they should be continued next season. LT suggested looking at running club Ouse trips as well.

b. Welfare Officer & DBS Checks (SW)

SW reported that he had been unsuccessful in his attempts to make contact with the club welfare officer. Without absence of any contact with the committee by the welfare officer SW & SD volunteered fill in his absence. **Action SW & SD – Audit club coaches and identify who required DBS checks and who is ok.**

c. First Aid Course (SW)

SW advised that he had now arranged a 1st Aid Course for those who require it for Sun 18th Jan 2015 at the club. CD thanks SW for it efforts in arranging this.

d. Website Updates (LT)

LT advised that he had now updated the website to reflect the club now offering the BCU Paddle Power scheme for juniors. A scrolling banner has also been added to promote latest news and events.

In suggestion to the idea that club coach details be submitted & stored via the website as a central point of storage, LT advised that this already took place when club coaches joined the club via the website they should provider they coach details which is stored on the website along with their other member details.

e. Lottery Funding (SD)

SD advised that his application for a lottery grant was still ongoing but that he did now have 2 quotes to submit.

SD advised that the club had now received £400 funding towards the recent UKCC Level 1 coach training course.

f. Club Newsletter (SD)

The committee agreed that future club newsletters (Throwline) would be better taking the traditional newsletter publication format rather than including all the articles in one MailChimp email newsletter.

MailChimp to be used to send short latest news updates on events and trips. For full Throwline Newsletter with articles a download link to PDF publication on website.

g. Tony L Gift (JE)

JE has now purchased Tony L a selection of Beers as a thank you from the club for his efforts in redecorating at club house. **Action JE – Present to Tony at the AGM.**

h. Level 1 Coach Course (AF)

AF advised that JH was interested in doing a Level 1 coach course. The committee agreed the preferred option would be for him to wait until there was sufficient demand to run another course at the club as it works out far cheaper than training through a commercial provider. SW advised the thought it would most likely be 1 or 2 years before another course is run at club. The club would provide support of up to £250 if JH did decide to attend an commercial training course sooner.

i. CVCC T-Shirts (AF)

AF advised he had been quoted £5.65 per T-Shirt for a run of 100 T-Shirt printed with club logo. The committee agreed to look at what it would cost to have 50 printed to avoid the club having too much cash tied up in unsold T-Shirts. **Action AF – Get quote for having 50 T-Shirt Printed.**

j. Boat Repairs (NBC)

NBC advised some rivets missing from open canoes and seats need replacing. LT offered to assist NBC with repairs. It was also highlighted that the club already has some replacement seats that are currently in the loft space. **Action NBC & LT – To carry out repairs of canoes & other boats.**

4. Treasurers Report (CB)

Current Club Account Balance - £3776.09

Current Development Fund Account Balance - £905.43

AM advised that the club had paid approx. £180 in PayPal fees for taking membership payments via the website. AM advised that he planned to continue with the club CASC application which would give the club charity status and thus reduce the charged levied by PayPal.

Discussion concerning Club Away Trip Expenses – Deferred until next meeting.

AM advised the overpayment made the centre had now been refunded.

5. Tony Dray (CB)

The committee was unable to reach an agreement on the most appropriate way to remember club coach Tony Dray.

Action CB, LT, SD & AM – Form subcommittee and meet to agree means of remembrance of Tony Dray.

6. Licence to Occupy (CB)

CB advised that the centre & its manager Iain P where under increasing commercial pressure from higher up management within ESCC. CB advised that he has expressed to Iain that he feels it best that wherever possible the centre avoids Sunday mornings when the club also uses the centre. It is agreed this is probably best for both parties.

The committee agreed that the existing Licence to Occupy the barn was best agreement the club could hope for and that nothing was likely to be gained by trying to renegotiate its terms.

7. AGM (CB)

CB reported his planned Agenda for the club AGM to be held at the Beachy Head Pub on Saturday 22nd November.

- Chairman's Intro
- Treasurers Report
- Video – Piers
- Food
- Awards
- Committee Election

- AOB

The committee agreed which club members should be presented the following club awards:

- Contribution to the Club (Non Committee Member) – Piers
- Most Improved Youth Member – Lars
- Most Improved Adult Member – Miranda

8. AOB

a. Go Canoeing Sessions – Online Booking

CB asked LT if it would be possible to add an online booking system for Go Canoeing Sessions next season. LT advised that it should not be major issue. **Action LT – Implement online booking system on club website for Go Canoeing Sessions.**

b. Pool Sessions

The committee agreed the existing location of Seaford Head pool was the most sensible option for the official club pool session. It is the nearest pool to the club so the most accessible to all members who can travel from any direction. The local amenities have also resulted in regular post pool session social gatherings which are enjoyed by many members. **Action AM – Book block of 10 sessions at Seaford head to start in New Year.**

Date of Next Meeting

AGM - Saturday 22nd November 2014 – 7.30pm – Beachy Head Pub.

Subsequent committee meetings to be agreed by new committee elected at AGM.